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West Berkshire Council Forward Plan  
20 March 2018 - 31 May 2018

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may however change and you are asked to contact Moira Fraser – Tel (01535) 519045 or email: moira.fraser@westberks.gov.uk to confirm the contents of any meeting agenda before attending. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3435	Recruitment and Retention – Provider Services <i>(Paragraph 4 – information relating to terms proposed in negotiations in labour relations matters)</i>	To seek a decision on options put forward for improving recruitment and retention in Provider Services.	EX	01 March 2018	29/03/18 EX		21/03/18					Tandra Forster	Communities	Adult Social Care	Care Home Staff and Unions	Yes	
EX3248	Key Accountable Performance 2017/18: Quarter Three	To report quarter three outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and any additional performance intelligence.	EX	01 March 2018	29/03/18 EX		21/03/18			10/04/18		Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3418	Updated approach to the Management of Responsibilities Under Section 117 of the Mental Health Act 1983	To agree the revised approach to managing responsibilities under the Mental Health Act 1983.	EX	01 March 2018	29/03/18 EX		21/03/18					Paul Coe	Communities	Adult Social Care	local stakeholders		
EX3433	Proposed Changes to the Council's Home to School Transport Policy	To consider amendments to the Policy	EX	01 March 2018	29/03/18 EX		21/03/18					Mark Edwards/ Ian Pearson	Environment and Communities	Children, Education & Young People			
EX3347	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 March 2018	29/03/18 EX		21/03/18					Richard Turner	Communities	Leader of the Council		Yes	No
ID3391	Newbury Town Design Statement (2017)	To report on the formal public consultation undertaken on the Newbury Town Design Statement and to consider its adoption as part of the community planning process.	ID	01 March 2018		01/03/18	tbc					Sarah Conlon	Economy and Environment	Planning and Housing	Statutory consultees, local stakeholders and members of the public. Community involvement has been an integral	No	Yes
ID3409	Traffic Management & Road Safety Programme 2018/19	To advise Members of the Traffic Management & Road Safety works programme for 2018/19	ID	01 March 2018		01/03/18	tbc					Chris Vidler	Economy and Environment	Highways and Transport		No	Yes

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ID3429	Permission to Consult on the Licensing and Gambling Policies	To seek authority to consult on amendments to the Council's Licensing and Gambling Policies in accordance with the relevant legislation.	ID	01 March 2018		22/03/18	14/03/18					Laura Driscoll	Environment	Community Resilience & Partnerships			
PC3396	Revised Sickness Absence Procedure	To gain approval for a revised procedure for the management of sickness absence for corporate staff	PC	01 March 2018			16/03/18				26/03/18 Personnel	Rebecca Bird	Resources	Corporate Services			
GE3324	Internal Audit Plan 2018/19	To outline the proposed internal audit work programme for the next three years	GE	01 April 2018					23/04/18 GE			Ian Priestley	Resources	Corporate Services			
GE3325	External Audit Plan 2018-19	To provide Members with a copy of the External Audit Plan for 2018-19	GE	01 April 2018					23/04/18 GE			Ian Priestley	Resources	Corporate Services			
ID3379	Council wide revision of weight limit orders. To modernise them and ensure they are fit for purpose	To consider the response received during statutory consultation	ID	01 April 2018		01/04/18	tbc					Glyn Davis	Economy and Environment	Highways and Transport			
C3215	SACRE Annual Report	To provide Members with the Annual Report of the Standing Advisory Council on Religious Education (SACRE).	C	01 May 2018			27/04/18	08/05/18 C				Jo Watt	Resources	Leader of the Council, Strategy			No
C3323	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2017/18 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2018			27/04/18	08/05/18 C	23/04/18 GE			Sarah Clarke	Resources	Chairman of Governance and Ethics			No

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C3334	Election of the Chairman for the Municipal Year 2018/19	To elect the Chairman for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3335	Appointment of Vice-Chairman for the Municipal Year 2018/19	To appoint the Vice-Chairman for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3336	Appointment of the Executive by the Leader of the Council for the 2018/19 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3337	Appointment of and Allocation of Seats on Committees for the 2018/19 Municipal Year	To allocate seats on the various Council Committees for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
EX3349	Annual Property Investment Review	To note the Council's property investment activity over the previous year.	C	01 May 2018			27/04/18	08/05/18 C				Richard Turner	Resources	Finance, Transformation and Economic Development	Corporate Services		No
C3260	Amendments to the Constitution – Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 May 2018			27/04/18	08/05/18 C	23/04/18 GE			Sarah Clarke	Resources	Corporate Services			No
EX3348	Proposed Property Investment <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 May 2018	03/05/18 EX		25/04/18					Richard Turner	Communities	Leader of the Council		Yes	No
EX3419	Housing Benefit Overpayment Write Off	To confirm that a Housing Benefit overpayment can be written off due to the Individual's circumstances	EX	01 May 2018	03/05/18 EX		25/04/18					Iain Bell	Resources	Corporate Services		Yes	
ID3413	Parking scheme - Consolidation Order Amendment 28	To consider the responses received during statutory consultation	ID	01 May 2018		01/05/18	TBC					Alex Drysdale	Environment	Highways and Transport	Statutory consultees, general public, Town and Parish Councils and Ward Members	No	Yes
ID3432	Outside Body Appointments	To agree the appointment of representatives on a variety of outside bodies, including the Local Government Association General Assembly, Royal Berkshire Fire and Rescue Service,	ID	01 May 2018		10/05/18	01/05/18					Jude Thomas	Resources	Leader of the Council, Strategy			